

State Tax Commission

Analyst: Bybee

Historical Summary

OPERATING BUDGET	FY 2019 Total App	FY 2019 Actual	FY 2020 Approp	FY 2021 Request	FY 2021 Gov Rec
BY PROGRAM					
General Services	14,771,600	13,828,000	12,808,600	13,436,100	13,529,200
Audit Division	12,834,000	12,077,900	13,293,000	13,713,600	13,285,500
Collection Division	7,675,300	7,380,600	8,038,100	8,211,100	7,862,400
Revenue Operations	7,138,200	7,184,900	6,928,400	7,133,100	6,879,700
Property Tax	3,884,300	3,955,100	4,027,900	4,141,600	3,997,400
Total:	46,303,400	44,426,500	45,096,000	46,635,500	45,554,200
BY FUND CATEGORY					
General	38,667,800	37,677,800	37,172,600	38,392,300	37,419,500
Dedicated	7,627,600	6,740,700	7,915,400	8,235,200	8,126,700
Federal	8,000	8,000	8,000	8,000	8,000
Total:	46,303,400	44,426,500	45,096,000	46,635,500	45,554,200
Percent Change:		(4.1%)	1.5%	3.4%	1.0%
BY OBJECT OF EXPENDITURE					
Personnel Costs	32,174,700	31,777,400	31,855,700	33,056,000	31,968,100
Operating Expenditures	13,207,700	11,237,900	13,016,700	13,412,200	13,418,800
Capital Outlay	921,000	1,411,200	223,600	167,300	167,300
Total:	46,303,400	44,426,500	45,096,000	46,635,500	45,554,200
Full-Time Positions (FTP)	459.25	459.25	448.00	448.00	449.00

Division Description

Authorized in Title 63, Chapter 1, Idaho Code, the State Tax Commission has five budgeted programs: General Services, Audit, Collections, Revenue Operations, and Property Tax.

1) The General Services Program consists of the Commissioners, Administrative Section, Legal Section, Taxpayer Resources (Communications, Tax Policy, and Taxpayer Services), Integration Services, Human Resources, and the Management Services Division. This organizational structure provides for centralized management, policy development, legal, personnel, fiscal, and computer services.

2) The Audit Program conducts audits on all tax types administered by the agency by the authority of Idaho Code and the Multistate Tax Compact; conducts discovery and enforcement efforts directed at non-filers; and fraud and identity theft mitigation.

3) The Collection Program operates from the administrative office in Boise and works from and oversees five field office locations; it is also responsible for collecting delinquent taxes for all tax types, and for providing front-line taxpayer services at the offices or over the phone.

4) Revenue Operations administers the voluntary tax compliance program. Activities include: a) registering permit holders for sales, withholding, hotel/motel, special fuels, beer, wine, cigarette and tobacco taxes; b) ensuring that all individuals and licensed businesses are mailed proper tax forms for reporting; c) establishing taxpayer liability, as well as processing revenue and refund documents submitted by taxpayers; and d) maintaining a records system capable of providing individuals with tax documents.

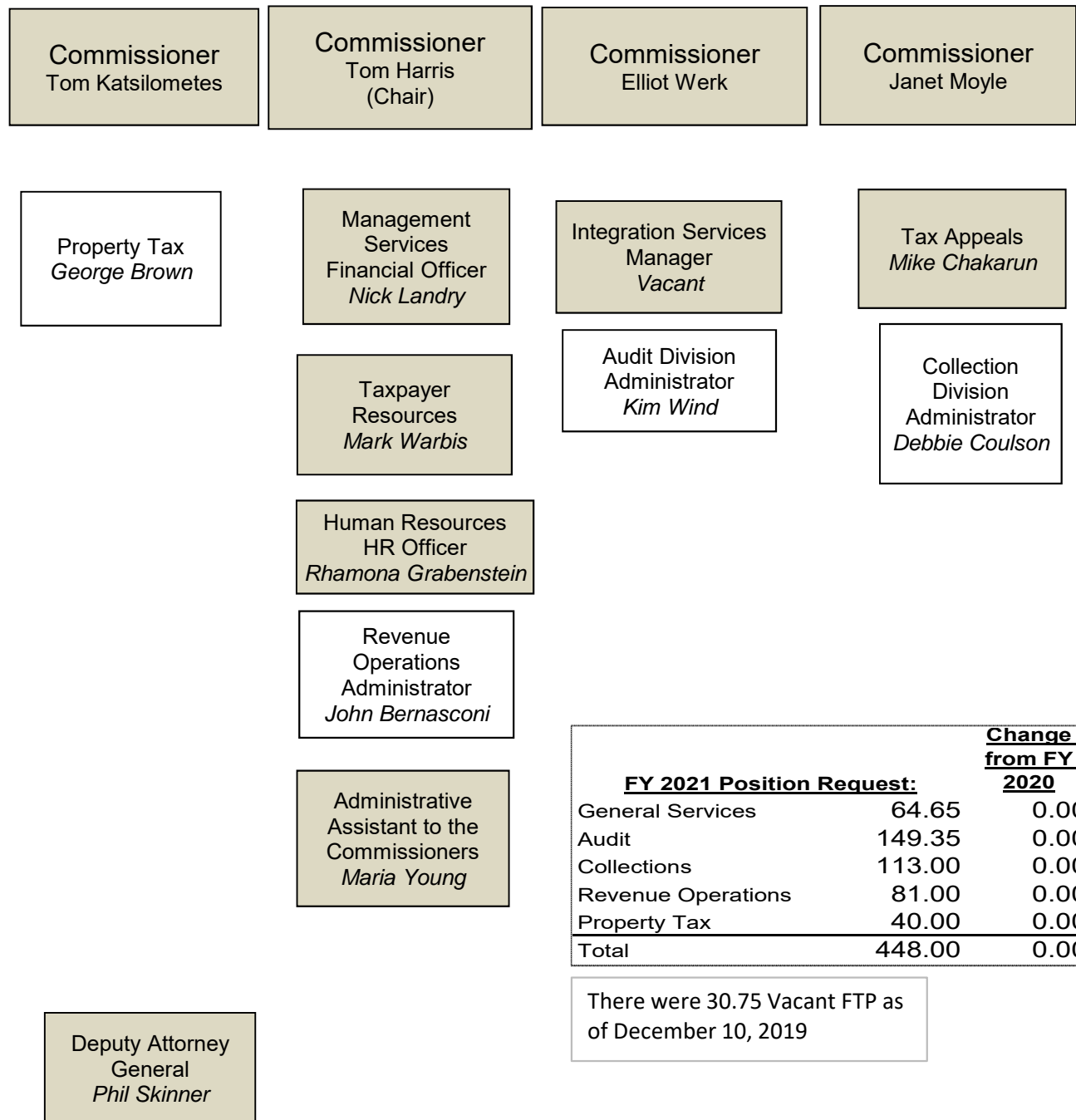
5) The Property Tax Program provides oversight and technical support in the administration of the property tax system, working to ensure fair, equitable, and accurate property taxation. The program is required to: annually appraise all class three operating property, as required by Section 63-2215, Idaho Code; examine property tax levies of all taxing districts to ensure compliance with Idaho Code; develop forms, procedures, and computer software necessary for county assessors to appraise property; develop an assessor's manual in order to facilitate uniformity of appraisals; and administer property tax relief through the Circuit Breaker Program.

State Tax Commission

Agency Profile

Analyst: Bybee

Organizational Chart



<https://dfm.idaho.gov/publications/bb/perfreport/>

Note: Although some salaries are allocated among the five programs - General Services, Audit, Collections, Revenue Operations, and Property Tax - most of the shaded positions and their functions are located in the General Services Program budget.

State Tax Commission

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Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
FY 2020 Original Appropriation	448.00	37,172,600	45,096,000	448.00	37,172,600	45,096,000
Reappropriation	0.00	919,600	919,600	0.00	919,600	919,600
Sick Leave Rate Reduction	0.00	0	0	0.00	(60,400)	(71,900)
1% Onetime General Fund Rescission	0.00	0	0	0.00	(371,900)	(371,900)
FY 2020 Total Appropriation	448.00	38,092,200	46,015,600	448.00	37,659,900	45,571,800
Removal of Onetime Expenditures	0.00	(1,150,500)	(1,252,200)	0.00	(1,149,300)	(1,251,000)
Restore Ongoing Rescissions	0.00	0	0	0.00	431,100	442,600
FY 2021 Base	448.00	36,941,700	44,763,400	448.00	36,941,700	44,763,400
Benefit Costs	0.00	795,400	936,400	0.00	(116,300)	(138,500)
Inflationary Adjustments	0.00	259,200	305,000	0.00	259,200	305,000
Replacement Items	0.00	0	155,000	0.00	0	155,000
Statewide Cost Allocation	0.00	28,600	40,000	0.00	28,600	40,000
Change in Employee Compensation	0.00	221,400	263,900	0.00	492,100	583,000
FY 2021 Program Maintenance	448.00	38,246,300	46,463,700	448.00	37,605,300	45,707,900
1. Building Space Charges	0.00	146,000	171,800	0.00	146,000	171,800
2. Commissioner CEC	0.00	0	0	0.00	8,000	10,000
3. Leadership Position	0.00	0	0	1.00	192,900	192,900
OITS 1 - Operating Costs	0.00	0	0	0.00	4,400	6,200
OITS 4 - Agency Billings	0.00	0	0	0.00	201,600	204,100
2% General Fund Reduction & Exemptions	0.00	0	0	0.00	(738,700)	(738,700)
FY 2021 Total	448.00	38,392,300	46,635,500	449.00	37,419,500	45,554,200
Change from Original Appropriation	0.00	1,219,700	1,539,500	1.00	246,900	458,200
% Change from Original Appropriation		3.3%	3.4%		0.7%	1.0%

State Tax Commission

Analyst: Bybee

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2020 Original Appropriation					
The Legislature funded six line items and the cybersecurity initiatives for FY 2020: These included \$115,000 for employee security, \$81,500 for batch monitoring, \$107,400 for additional tax return processing staff, \$35,500 for additional help in taxpayer services, \$124,000 for two additional auditors, \$14,400 for tax commissioner CEC, and a reduction of 17.00 FTP with a net reduction of \$232,500 for technology consolidation and modernization.					
	448.00	37,172,600	7,915,400	8,000	45,096,000
Reappropriation					
The State Tax Commission was authorized to reappropriate or carryover its unencumbered and unspent appropriation for relocating to the Chinden Campus from FY 2019 into FY 2020. Carryover required legislative approval and is removed as a onetime expenditure before calculating the FY 2021 Base.					
Agency Request	0.00	919,600	0	0	919,600
Governor's Recommendation	0.00	919,600	0	0	919,600
Sick Leave Rate Reduction					
Agency Request	0.00	0	0	0	0
The Governor recommends a six-month reduction of funding for employers who contribute to the PERSI-managed sick leave plan. This reduction will begin to draw down the reserve balance, which has grown significantly during the past several years.					
Governor's Recommendation	0.00	(60,400)	(11,500)	0	(71,900)
1% Onetime General Fund Rescission					
Agency Request	0.00	0	0	0	0
The Governor recommends a onetime 1% General Fund rescission.					
Governor's Recommendation	0.00	(371,900)	0	0	(371,900)
FY 2020 Total Appropriation					
Agency Request	448.00	38,092,200	7,915,400	8,000	46,015,600
Governor's Recommendation	448.00	37,659,900	7,903,900	8,000	45,571,800
Removal of Onetime Expenditures					
Removes authorized carryover from FY 2019 to FY 2020 and onetime replacement items including IT equipment, desktop and laptop computers, servers, network switches and two vehicles.					
Agency Request	0.00	(1,150,500)	(101,700)	0	(1,252,200)
The Governor's recommendation includes a rescission of \$1,200 onetime from the General Fund as part of the "1% General Fund Rescission." The difference between the request and recommendation is reflected here.					
Governor's Recommendation	0.00	(1,149,300)	(101,700)	0	(1,251,000)
Restore Ongoing Rescissions					
Agency Request	0.00	0	0	0	0
The Governor recommends restoration of the 1% General Fund rescission and sick leave rate reduction.					
Governor's Recommendation	0.00	431,100	11,500	0	442,600
FY 2021 Base					
Agency Request	448.00	36,941,700	7,813,700	8,000	44,763,400
Governor's Recommendation	448.00	36,941,700	7,813,700	8,000	44,763,400

State Tax Commission

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
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Benefit Costs

Employer-paid benefit changes include an 18.9% increase (or \$2,200 per eligible FTP) for health insurance, bringing the total appropriation to \$13,850 per FTP. Also included are a one-year elimination of the unemployment insurance rate, a restoration of the Division of Human Resources rate, and adjustments to workers' compensation that vary by agency.

Agency Request	0.00	795,400	141,000	0	936,400
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The Governor recommends no increase for health insurance due to fewer claims than expected and changes to federal tax policies; a one-year elimination of the sick leave rate and the unemployment insurance rate; restoration of the Division of Human Resources rate; and adjustments for workers' compensation rates.

Governor's Recommendation	0.00	(116,300)	(22,200)	0	(138,500)
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Inflationary Adjustments

This request for contract inflation of \$305,000 is a 10.8% increase over FY 2020 for GenTax. GenTax is a complete, integrated tax processing software package designed to support multiple tax types. The commission has used GenTax since 2002, when the first version went live. The services included in the contract with FAST Enterprises includes an increase of \$275,000 for the "enhanced maintenance model" which allows the State Tax Commission to upgrade versions when new versions become available rather than making a multi-million dollar upgrade as was done in the past. Additionally, \$30,000 is included for fraud services, FAST's fraud database detection services. The total amount for GenTax Maintenance, if funded in FY 2021, is \$3,130,000. The fund source for this contract is split 85% General Fund, 10% from the Administration Services for Transportation Fund, and 5% from the Multistate Tax Compact Fund.

Agency Request	0.00	259,200	45,800	0	305,000
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Governor's Recommendation	0.00	259,200	45,800	0	305,000
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Replacement Items

This request includes the following by program by fund:

GENERAL SERVICES: 75 desktop computers for \$63,800, 30 laptop computers for \$48,000, four network laser printers for \$6,000, and one vehicle with more than 100,000 miles for \$26,900 for a total of \$144,700. The funding breakdown for these items is 28% from the Multistate Tax Compact Fund and 72% from the Administrative Services for Transportation Fund.

PROPERTY TAX: Eight laptops for \$10,300 for local trainings from the Property Tax Training Fund.

Agency Request	0.00	0	155,000	0	155,000
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Governor's Recommendation	0.00	0	155,000	0	155,000
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Statewide Cost Allocation

This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. Attorney General fees will decrease by \$24,600, risk management costs will increase by \$16,400, State Controller fees will increase by \$63,700, and State Treasurer fees will decrease by \$15,500, for a net increase of \$40,000.

Agency Request	0.00	28,600	11,400	0	40,000
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Governor's Recommendation	0.00	28,600	11,400	0	40,000
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Change in Employee Compensation

For calculation purposes, agencies were directed to include the cost of a 1% salary increase for permanent and temporary employees.

Agency Request	0.00	221,400	42,500	0	263,900
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The Governor recommends a 2% increase in employee compensation, distributed on merit. He does not recommend a compensation increase for group and temporary positions. The Governor recommends the pay structure for state employees be moved by 3% and includes \$76,500 for that purpose.

Governor's Recommendation	0.00	492,100	90,900	0	583,000
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State Tax Commission

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2021 Program Maintenance					
Agency Request	448.00	38,246,300	8,209,400	8,000	46,463,700
Governor's Recommendation	448.00	37,605,300	8,094,600	8,000	45,707,900
1. Building Space Charges					
					General Services
This request reflects the increase to occupy space at the Chinden Campus. The State Tax Commission previously occupied 111,381 square feet at a rate of \$16.98/sq. ft. at the MK Building. At the Chinden Campus the commission is occupying 114,592 square feet at a rate of \$18.00/sq. ft. There is currently \$1,890,905 in the Base for rent at the main campus for the State Tax Commission. This represents a 9.0% increase over the space occupied at MK and total rent is \$2,062,700 at the Chinden Campus.					
Agency Request	0.00	146,000	25,800	0	171,800
Governor's Recommendation	0.00	146,000	25,800	0	171,800
2. Commissioner CEC					
					General Services, Audit Division
Agency Request	0.00	0	0	0	0
The Governor recommends a 2% salary increase for commissioners, increasing the annual salary to \$104,090. Legislation is required to make this change.					
Governor's Recommendation	0.00	8,000	2,000	0	10,000
3. Leadership Position					
					General Services
Agency Request	0.00	0	0	0	0
The Governor recommends the establishment of a director at the State Tax Commission as part of the organization's re-structure. Included in the recommendation is 1.00 FTP and \$192,900 in personnel costs from the General Fund.					
Governor's Recommendation	1.00	192,900	0	0	192,900
OITS 1 - Operating Costs					
Agency Request	0.00	0	0	0	0
The Governor recommends this agency's share of ongoing funding to pay the Office of Information Technology Services for security software and data center office space located at the Chinden Campus.					
Governor's Recommendation	0.00	4,400	1,800	0	6,200
OITS 4 - Agency Billings					
Agency Request	0.00	0	0	0	0
The Governor recommends increases to certain agency budgets where OITS billings were in excess of the current year appropriation.					
Governor's Recommendation	0.00	201,600	2,500	0	204,100
2% General Fund Reduction & Exemptions					
Agency Request	0.00	0	0	0	0
The Governor recommends a 2% ongoing General Fund reduction across all object codes. To accomplish this reduction the Governor also recommends an exemption from Section 67-3511 (1), (2), and (3), Idaho Code, allowing unlimited transfers of all appropriated moneys among personnel costs, operating expenditures, capital outlay, and trustee and benefit payments, as well as between budgeted programs. This exemption requires legislative approval.					
Governor's Recommendation	0.00	(738,700)	0	0	(738,700)
FY 2021 Total					
Agency Request	448.00	38,392,300	8,235,200	8,000	46,635,500
Governor's Recommendation	449.00	37,419,500	8,126,700	8,000	45,554,200
Agency Request					
Change from Original App	0.00	1,219,700	319,800	0	1,539,500
% Change from Original App	0.0%	3.3%	4.0%	0.0%	3.4%
Governor's Recommendation					
Change from Original App	1.00	246,900	211,300	0	458,200
% Change from Original App	0.2%	0.7%	2.7%	0.0%	1.0%

Tax Commission, State

Analyst: Bybee

FY 2019 Actual Expenditures by Division

			FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2019 Original Appropriation								
	0001-00	Gen	393.10	27,277,200	8,804,400	73,000	0	0	36,154,600
	0276-00	Ded	21.20	1,624,500	998,000	9,500	0	0	2,632,000
	0338-01	Ded	0.40	138,700	131,700	2,500	0	0	272,900
	0338-02	Ded	44.30	3,122,400	1,334,200	39,300	0	0	4,495,900
	0401-00	Ded	0.00	0	176,500	10,300	0	0	186,800
	0348-00	Fed	0.00	0	8,000	0	0	0	8,000
	Totals:		459.00	32,162,800	11,452,800	134,600	0	0	43,750,200
0.41	Prior Year Reappropriation								
	0001-00	Gen	0.00	0	1,500,000	500,000	0	0	2,000,000
	Totals:		0.00	0	1,500,000	500,000	0	0	2,000,000
0.43	Supplementals								
	0001-00	Gen	0.25	11,900	214,900	286,400	0	0	513,200
	0401-00	Ded	0.00	0	40,000	0	0	0	40,000
	Totals:		0.25	11,900	254,900	286,400	0	0	553,200
1.00	FY 2019 Total Appropriation								
	0001-00	Gen	393.35	27,289,100	10,519,300	859,400	0	0	38,667,800
	0276-00	Ded	21.20	1,624,500	998,000	9,500	0	0	2,632,000
	0338-01	Ded	0.40	138,700	131,700	2,500	0	0	272,900
	0338-02	Ded	44.30	3,122,400	1,334,200	39,300	0	0	4,495,900
	0401-00	Ded	0.00	0	216,500	10,300	0	0	226,800
	0348-00	Fed	0.00	0	8,000	0	0	0	8,000
	Totals:		459.25	32,174,700	13,207,700	921,000	0	0	46,303,400
1.21	Net Object Transfer								
	0001-00	Gen	0.00	0	(691,500)	691,500	0	0	0
	Totals:		0.00	0	(691,500)	691,500	0	0	0
1.31	Net Transfer Between Programs								
	0001-00	Gen	0.00	0	0	0	0	0	0
	Totals:		0.00	0	0	0	0	0	0
1.41	Receipt to Appropriation								
	0001-00	Gen	0.00	0	0	1,400	0	0	1,400
	Totals:		0.00	0	0	1,400	0	0	1,400
1.61	Reverted Appropriation								
	0001-00	Gen	0.00	0	(71,800)	0	0	0	(71,800)
	0276-00	Ded	0.00	0	(253,700)	(9,500)	0	0	(263,200)
	0338-01	Ded	0.00	(75,000)	(104,800)	(1,100)	0	0	(180,900)
	0338-02	Ded	0.00	(322,300)	(78,200)	(600)	0	0	(401,100)
	0401-00	Ded	0.00	0	(37,000)	(4,700)	0	0	(41,700)
	Totals:		0.00	(397,300)	(545,500)	(15,900)	0	0	(958,700)
1.71	Current Year Reappropriation								
	0001-00	Gen	0.00	0	(732,800)	(186,800)	0	0	(919,600)
	Totals:		0.00	0	(732,800)	(186,800)	0	0	(919,600)

Tax Commission, State

Analyst: Bybee

FY 2019 Actual Expenditures by Division

			FTP	PC	OE	CO	T/B	LS	Total
2.00 FY 2019 Actual Expenditures									
0001-00	Gen	393.35	27,289,100	9,023,200	1,365,500	0	0		37,677,800
	General		27,289,100	9,023,200	1,365,500	0	0		37,677,800
0276-00	Ded	21.20	1,624,500	744,300	0	0	0		2,368,800
	Multistate Tax Compact		1,624,500	744,300	0	0	0		2,368,800
0338-01	Ded	0.40	63,700	26,900	1,400	0	0		92,000
	Administration and Accounting		63,700	26,900	1,400	0	0		92,000
0338-02	Ded	44.30	2,800,100	1,256,000	38,700	0	0		4,094,800
	Administration Services for Transportation		2,800,100	1,256,000	38,700	0	0		4,094,800
0401-00	Ded	0.00	0	179,500	5,600	0	0		185,100
	Seminars and Publications		0	179,500	5,600	0	0		185,100
0348-00	Fed	0.00	0	8,000	0	0	0		8,000
	Federal Grant		0	8,000	0	0	0		8,000
Totals:		459.25	31,777,400	11,237,900	1,411,200	0	0		44,426,500

Difference: Actual Expenditures minus Total Appropriation

0001-00	Gen		0	(1,496,100)	506,100	0	0		(990,000)
	General		0.0%	(14.2%)	58.9%	N/A	N/A		(2.6%)
0276-00	Ded		0	(253,700)	(9,500)	0	0		(263,200)
	Multistate Tax Compact		0.0%	(25.4%)	(100.0%)	N/A	N/A		(10.0%)
0338-01	Ded		(75,000)	(104,800)	(1,100)	0	0		(180,900)
	Administration and Accounting		(54.1%)	(79.6%)	(44.0%)	N/A	N/A		(66.3%)
0338-02	Ded		(322,300)	(78,200)	(600)	0	0		(401,100)
	Administration Services for Transportation		(10.3%)	(5.9%)	(1.5%)	N/A	N/A		(8.9%)
0401-00	Ded		0	(37,000)	(4,700)	0	0		(41,700)
	Seminars and Publications		N/A	(17.1%)	(45.6%)	N/A	N/A		(18.4%)
0348-00	Fed		0	0	0	0	0		0
	Federal Grant		N/A	0.0%	N/A	N/A	N/A		0.0%
Difference From Total Approp			(397,300)	(1,969,800)	490,200	0	0		(1,876,900)
Percent Diff From Total Approp			(1.2%)	(14.9%)	53.2%	N/A	N/A		(4.1%)

General Services

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

			FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2019 Original Appropriation								
	0001-00	Gen	71.90	5,874,600	4,459,200	23,000	0	0	10,356,800
	0276-00	Ded	1.05	102,200	497,800	9,500	0	0	609,500
	0338-01	Ded	0.00	37,100	28,200	2,500	0	0	67,800
	0338-02	Ded	6.70	520,500	685,900	12,000	0	0	1,218,400
	0401-00	Ded	0.00	0	19,100	0	0	0	19,100
	Totals:		79.65	6,534,400	5,690,200	47,000	0	0	12,271,600
0.41	Prior Year Reappropriation								
	0001-00	Gen	0.00	0	1,500,000	500,000	0	0	2,000,000
	Totals:		0.00	0	1,500,000	500,000	0	0	2,000,000
0.43	Additional Moving Costs								
	0001-00	Gen	0.00	0	213,600	286,400	0	0	500,000
	Totals:		0.00	0	213,600	286,400	0	0	500,000
1.00	FY 2019 Total Appropriation								
	0001-00	Gen	71.90	5,874,600	6,172,800	809,400	0	0	12,856,800
	0276-00	Ded	1.05	102,200	497,800	9,500	0	0	609,500
	0338-01	Ded	0.00	37,100	28,200	2,500	0	0	67,800
	0338-02	Ded	6.70	520,500	685,900	12,000	0	0	1,218,400
	0401-00	Ded	0.00	0	19,100	0	0	0	19,100
	Totals:		79.65	6,534,400	7,403,800	833,400	0	0	14,771,600
1.21	Net Object Transfer								
	0001-00	Gen	0.00	0	(655,000)	655,000	0	0	0
	Totals:		0.00	0	(655,000)	655,000	0	0	0
1.31	Net Transfer Between Programs								
	0001-00	Gen	0.00	307,200	0	0	0	0	307,200
	Totals:		0.00	307,200	0	0	0	0	307,200
1.41	Receipt to Appropriation								
	0001-00	Gen	0.00	0	0	1,400	0	0	1,400
	Totals:		0.00	0	0	1,400	0	0	1,400
1.61	Reverted Appropriation								
	0276-00	Ded	0.00	0	(208,900)	(9,500)	0	0	(218,400)
	0338-01	Ded	0.00	(37,100)	(10,000)	(1,100)	0	0	(48,200)
	0338-02	Ded	0.00	0	(65,400)	(600)	0	0	(66,000)
	Totals:		0.00	(37,100)	(284,300)	(11,200)	0	0	(332,600)
1.71	Current Year Reappropriation								
	0001-00	Gen	0.00	0	(732,800)	(186,800)	0	0	(919,600)
	Totals:		0.00	0	(732,800)	(186,800)	0	0	(919,600)

General Services

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

		FTP	PC	OE	CO	T/B	LS	Total
2.00	FY 2019 Actual Expenditures							
0001-00	Gen	71.90	6,181,800	4,785,000	1,279,000	0	0	12,245,800
	General		6,181,800	4,785,000	1,279,000	0	0	12,245,800
0276-00	Ded	1.05	102,200	288,900	0	0	0	391,100
	Multistate Tax Compact		102,200	288,900	0	0	0	391,100
0338-01	Ded	0.00	0	18,200	1,400	0	0	19,600
	Administration and Accounting		0	18,200	1,400	0	0	19,600
0338-02	Ded	6.70	520,500	620,500	11,400	0	0	1,152,400
	Administration Services for Transportation		520,500	620,500	11,400	0	0	1,152,400
0401-00	Ded	0.00	0	19,100	0	0	0	19,100
	Seminars and Publications		0	19,100	0	0	0	19,100
Totals:		79.65	6,804,500	5,731,700	1,291,800	0	0	13,828,000

Difference: Actual Expenditures minus Total Appropriation

0001-00	Gen		307,200	(1,387,800)	469,600	0	0	(611,000)
	General		5.2%	(22.5%)	58.0%	N/A	N/A	(4.8%)
0276-00	Ded		0	(208,900)	(9,500)	0	0	(218,400)
	Multistate Tax Compact		0.0%	(42.0%)	(100.0%)	N/A	N/A	(35.8%)
0338-01	Ded		(37,100)	(10,000)	(1,100)	0	0	(48,200)
	Administration and Accounting		(100.0%)	(35.5%)	(44.0%)	N/A	N/A	(71.1%)
0338-02	Ded		0	(65,400)	(600)	0	0	(66,000)
	Administration Services for Transportation		0.0%	(9.5%)	(5.0%)	N/A	N/A	(5.4%)
0401-00	Ded		0	0	0	0	0	0
	Seminars and Publications		N/A	0.0%	N/A	N/A	N/A	0.0%
Difference From Total Approp			270,100	(1,672,100)	458,400	0	0	(943,600)
Percent Diff From Total Approp			4.1%	(22.6%)	55.0%	N/A	N/A	(6.4%)

Audit Division

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

			FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2019 Original Appropriation								
	0001-00	Gen	104.05	7,603,900	1,074,600	0	0	0	8,678,500
	0276-00	Ded	20.15	1,522,300	483,700	0	0	0	2,006,000
	0338-01	Ded	0.10	14,400	24,400	0	0	0	38,800
	0338-02	Ded	23.05	1,757,200	345,500	0	0	0	2,102,700
	0348-00	Fed	0.00	0	8,000	0	0	0	8,000
	Totals:		147.35	10,897,800	1,936,200	0	0	0	12,834,000
1.00	FY 2019 Total Appropriation								
	0001-00	Gen	104.05	7,603,900	1,074,600	0	0	0	8,678,500
	0276-00	Ded	20.15	1,522,300	483,700	0	0	0	2,006,000
	0338-01	Ded	0.10	14,400	24,400	0	0	0	38,800
	0338-02	Ded	23.05	1,757,200	345,500	0	0	0	2,102,700
	0348-00	Fed	0.00	0	8,000	0	0	0	8,000
	Totals:		147.35	10,897,800	1,936,200	0	0	0	12,834,000
1.31	Net Transfer Between Programs								
	0001-00	Gen	0.00	(382,500)	0	0	0	0	(382,500)
	Totals:		0.00	(382,500)	0	0	0	0	(382,500)
1.61	Reverted Appropriation								
	0001-00	Gen	0.00	0	(13,500)	0	0	0	(13,500)
	0276-00	Ded	0.00	0	(28,300)	0	0	0	(28,300)
	0338-01	Ded	0.00	(1,400)	(24,400)	0	0	0	(25,800)
	0338-02	Ded	0.00	(296,600)	(9,400)	0	0	0	(306,000)
	Totals:		0.00	(298,000)	(75,600)	0	0	0	(373,600)
2.00	FY 2019 Actual Expenditures								
	0001-00	Gen	104.05	7,221,400	1,061,100	0	0	0	8,282,500
	General			7,221,400	1,061,100	0	0	0	8,282,500
	0276-00	Ded	20.15	1,522,300	455,400	0	0	0	1,977,700
	Multistate Tax Compact			1,522,300	455,400	0	0	0	1,977,700
	0338-01	Ded	0.10	13,000	0	0	0	0	13,000
	Administration and Accounting			13,000	0	0	0	0	13,000
	0338-02	Ded	23.05	1,460,600	336,100	0	0	0	1,796,700
	Administration Services for Transportation			1,460,600	336,100	0	0	0	1,796,700
	0348-00	Fed	0.00	0	8,000	0	0	0	8,000
	Federal Grant			0	8,000	0	0	0	8,000
	Totals:		147.35	10,217,300	1,860,600	0	0	0	12,077,900

Audit Division

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

		FTP	PC	OE	CO	T/B	LS	Total
Difference: Actual Expenditures minus Total Appropriation								
0001-00	Gen		(382,500)	(13,500)	0	0	0	(396,000)
	General		(5.0%)	(1.3%)	N/A	N/A	N/A	(4.6%)
0276-00	Ded		0	(28,300)	0	0	0	(28,300)
	Multistate Tax Compact		0.0%	(5.9%)	N/A	N/A	N/A	(1.4%)
0338-01	Ded		(1,400)	(24,400)	0	0	0	(25,800)
	Administration and Accounting		(9.7%)	(100.0%)	N/A	N/A	N/A	(66.5%)
0338-02	Ded		(296,600)	(9,400)	0	0	0	(306,000)
	Administration Services for Transportation		(16.9%)	(2.7%)	N/A	N/A	N/A	(14.6%)
0348-00	Fed		0	0	0	0	0	0
	Federal Grant		N/A	0.0%	N/A	N/A	N/A	0.0%
Difference From Total Approp			(680,500)	(75,600)	0	0	0	(756,100)
Percent Diff From Total Approp			(6.2%)	(3.9%)	N/A	N/A	N/A	(5.9%)

Collection Division

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

			FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2019 Original Appropriation								
	0001-00	Gen	110.00	6,456,000	997,900	0	0	0	7,453,900
	0338-02	Ded	3.00	197,900	23,500	0	0	0	221,400
	Totals:		113.00	6,653,900	1,021,400	0	0	0	7,675,300
1.00	FY 2019 Total Appropriation								
	0001-00	Gen	110.00	6,456,000	997,900	0	0	0	7,453,900
	0338-02	Ded	3.00	197,900	23,500	0	0	0	221,400
	Totals:		113.00	6,653,900	1,021,400	0	0	0	7,675,300
1.31	Net Transfer Between Programs								
	0001-00	Gen	0.00	(263,200)	0	0	0	0	(263,200)
	Totals:		0.00	(263,200)	0	0	0	0	(263,200)
1.61	Reverted Appropriation								
	0001-00	Gen	0.00	0	(2,800)	0	0	0	(2,800)
	0338-02	Ded	0.00	(25,700)	(3,000)	0	0	0	(28,700)
	Totals:		0.00	(25,700)	(5,800)	0	0	0	(31,500)
2.00	FY 2019 Actual Expenditures								
	0001-00	Gen	110.00	6,192,800	995,100	0	0	0	7,187,900
	General			6,192,800	995,100	0	0	0	7,187,900
	0338-02	Ded	3.00	172,200	20,500	0	0	0	192,700
	Administration Services for Transportation			172,200	20,500	0	0	0	192,700
	Totals:		113.00	6,365,000	1,015,600	0	0	0	7,380,600
Difference: Actual Expenditures minus Total Appropriation									
	0001-00	Gen		(263,200)	(2,800)	0	0	0	(266,000)
	General			(4.1%)	(0.3%)	N/A	N/A	N/A	(3.6%)
	0338-02	Ded		(25,700)	(3,000)	0	0	0	(28,700)
	Administration Services for Transportation			(13.0%)	(12.8%)	N/A	N/A	N/A	(13.0%)
	Difference From Total Approp			(288,900)	(5,800)	0	0	0	(294,700)
	Percent Diff From Total Approp			(4.3%)	(0.6%)	N/A	N/A	N/A	(3.8%)

Revenue Operations

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

			FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2019 Original Appropriation								
	0001-00	Gen	68.15	4,078,800	1,846,800	50,000	0	0	5,975,600
	0276-00	Ded	0.00	0	16,500	0	0	0	16,500
	0338-01	Ded	0.30	87,200	79,100	0	0	0	166,300
	0338-02	Ded	11.55	646,800	279,300	27,300	0	0	953,400
	0401-00	Ded	0.00	0	26,400	0	0	0	26,400
	Totals:		80.00	4,812,800	2,248,100	77,300	0	0	7,138,200
1.00	FY 2019 Total Appropriation								
	0001-00	Gen	68.15	4,078,800	1,846,800	50,000	0	0	5,975,600
	0276-00	Ded	0.00	0	16,500	0	0	0	16,500
	0338-01	Ded	0.30	87,200	79,100	0	0	0	166,300
	0338-02	Ded	11.55	646,800	279,300	27,300	0	0	953,400
	0401-00	Ded	0.00	0	26,400	0	0	0	26,400
	Totals:		80.00	4,812,800	2,248,100	77,300	0	0	7,138,200
1.21	Net Object Transfer								
	0001-00	Gen	0.00	0	(36,500)	36,500	0	0	0
	Totals:		0.00	0	(36,500)	36,500	0	0	0
1.31	Net Transfer Between Programs								
	0001-00	Gen	0.00	217,100	0	0	0	0	217,100
	Totals:		0.00	217,100	0	0	0	0	217,100
1.61	Reverted Appropriation								
	0001-00	Gen	0.00	0	(25,900)	0	0	0	(25,900)
	0276-00	Ded	0.00	0	(16,500)	0	0	0	(16,500)
	0338-01	Ded	0.00	(36,500)	(70,400)	0	0	0	(106,900)
	0338-02	Ded	0.00	0	(400)	0	0	0	(400)
	0401-00	Ded	0.00	0	(20,700)	0	0	0	(20,700)
	Totals:		0.00	(36,500)	(133,900)	0	0	0	(170,400)
2.00	FY 2019 Actual Expenditures								
	0001-00	Gen	68.15	4,295,900	1,784,400	86,500	0	0	6,166,800
	General			4,295,900	1,784,400	86,500	0	0	6,166,800
	0276-00	Ded	0.00	0	0	0	0	0	0
	Multistate Tax Compact			0	0	0	0	0	0
	0338-01	Ded	0.30	50,700	8,700	0	0	0	59,400
	Administration and Accounting			50,700	8,700	0	0	0	59,400
	0338-02	Ded	11.55	646,800	278,900	27,300	0	0	953,000
	Administration Services for Transportation			646,800	278,900	27,300	0	0	953,000
	0401-00	Ded	0.00	0	5,700	0	0	0	5,700
	Seminars and Publications			0	5,700	0	0	0	5,700
	Totals:		80.00	4,993,400	2,077,700	113,800	0	0	7,184,900

Revenue Operations

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

		FTP	PC	OE	CO	T/B	LS	Total
Difference: Actual Expenditures minus Total Appropriation								
0001-00	Gen		217,100	(62,400)	36,500	0	0	191,200
	General		5.3%	(3.4%)	73.0%	N/A	N/A	3.2%
0276-00	Ded		0	(16,500)	0	0	0	(16,500)
	Multistate Tax Compact		N/A	(100.0%)	N/A	N/A	N/A	(100.0%)
0338-01	Ded		(36,500)	(70,400)	0	0	0	(106,900)
	Administration and Accounting		(41.9%)	(89.0%)	N/A	N/A	N/A	(64.3%)
0338-02	Ded		0	(400)	0	0	0	(400)
	Administration Services for Transportation		0.0%	(0.1%)	0.0%	N/A	N/A	0.0%
0401-00	Ded		0	(20,700)	0	0	0	(20,700)
	Seminars and Publications		N/A	(78.4%)	N/A	N/A	N/A	(78.4%)
Difference From Total Approp			180,600	(170,400)	36,500	0	0	46,700
Percent Diff From Total Approp			3.8%	(7.6%)	47.2%	N/A	N/A	0.7%

Property Tax

Analyst: Bybee

FY 2019 Actual Expenditures by Division by Program

		FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2019 Original Appropriation							
	0001-00 Gen	39.00	3,263,900	425,900	0	0	0	3,689,800
	0401-00 Ded	0.00	0	131,000	10,300	0	0	141,300
	Totals:	39.00	3,263,900	556,900	10,300	0	0	3,831,100
0.43	Trailer to H492 of 2018							
	0001-00 Gen	0.25	11,900	1,300	0	0	0	13,200
	0401-00 Ded	0.00	0	40,000	0	0	0	40,000
	Totals:	0.25	11,900	41,300	0	0	0	53,200
1.00	FY 2019 Total Appropriation							
	0001-00 Gen	39.25	3,275,800	427,200	0	0	0	3,703,000
	0401-00 Ded	0.00	0	171,000	10,300	0	0	181,300
	Totals:	39.25	3,275,800	598,200	10,300	0	0	3,884,300
1.31	Net Transfer Between Programs							
	0001-00 Gen	0.00	121,400	0	0	0	0	121,400
	Totals:	0.00	121,400	0	0	0	0	121,400
1.61	Reverted Appropriation							
	0001-00 Gen	0.00	0	(29,600)	0	0	0	(29,600)
	0401-00 Ded	0.00	0	(16,300)	(4,700)	0	0	(21,000)
	Totals:	0.00	0	(45,900)	(4,700)	0	0	(50,600)
2.00	FY 2019 Actual Expenditures							
	0001-00 Gen	39.25	3,397,200	397,600	0	0	0	3,794,800
	General		3,397,200	397,600	0	0	0	3,794,800
	0401-00 Ded	0.00	0	154,700	5,600	0	0	160,300
	Seminars and Publications		0	154,700	5,600	0	0	160,300
	Totals:	39.25	3,397,200	552,300	5,600	0	0	3,955,100
Difference: Actual Expenditures minus Total Appropriation								
	0001-00 Gen		121,400	(29,600)	0	0	0	91,800
	General		3.7%	(6.9%)	N/A	N/A	N/A	2.5%
	0401-00 Ded		0	(16,300)	(4,700)	0	0	(21,000)
	Seminars and Publications		N/A	(9.5%)	(45.6%)	N/A	N/A	(11.6%)
	Difference From Total Approp		121,400	(45,900)	(4,700)	0	0	70,800
	Percent Diff From Total Approp		3.7%	(7.7%)	(45.6%)	N/A	N/A	1.8%

Part I – Agency Profile

Agency Overview

EXPLANATION OF DIVISIONS IN AGENCY

1. **General Services Division** consists of: Commissioners, Legal, Tax Appeals, Human Resources, Integration Services, Management Services, and Taxpayer Resources (consisting of Communications, Tax Policy, and Taxpayer Services). This division provides for centralized management, internal policy development, taxpayer appeals, legal, personnel, fiscal and communication and outreach services for taxpayers. Computer services are now provided by the consolidated ITS (Information Technology Services) group.

15 percent, or 64.65 positions, have been authorized in these capacities.

General fund appropriation of \$11,626,800 for this division in FY 2020.

2. **The Audit Division** operates from the administrative office in Boise and five field office locations (Lewiston, Coeur D'Alene, Twin Falls, Idaho Falls, and Pocatello). The division conducts audits on all tax types administered by the agency by authority of Idaho Code and the Multistate Tax Compact; conducts discovery and enforcement efforts directed at non-filers, and oversees efforts to minimize identity theft and fraud issues.

33 percent, or 149.35 positions, have been authorized in these capacities.

General fund appropriation of \$8,951,400 for this division in FY 2020.

3. **The Collections Division** operates from the administrative office in Boise and both works from, and oversees, the five field office locations. The division is responsible for collecting delinquent taxes for all tax types. The division is also responsible for voluntary compliance and education of the Temporary Sellers Permit program. The employees also provide front-line taxpayer services at the counters and over the phone in the five field offices.

25 percent, or 113.00 positions, have been authorized in these capacities.

General fund appropriation of \$7,807,400 for this division in FY 2020.

4. **The Revenue Operations Division** maintains the taxpayer database, processes all returns and payments, initiates the deposit of money received and issues taxpayer refunds. The division: (a) registers permit holders for 17 tax types including sales, withholding, hotel/motel, motor fuels, beer, wine, cigarette and tobacco taxes; (b) ensures that all individuals and licensed businesses have access to proper tax forms for reporting; (c) processes revenue and refund documents submitted by taxpayers; and (d) maintains an imaging system used to streamline the processing and storing of tax documents. In the last fiscal year, over 2.7 million tax transactions – representing over \$4.6 billion in revenues and over \$350 million in income tax refunds- were processed in this division.

18 percent, or 81 positions, have been authorized in these capacities.

General fund appropriation of \$5,860,000 for this division in FY 2020.

5. **The Property Tax Division** provides oversight in the administration of the property tax system. The division is responsible for annually appraising all class three operating property, examining property tax levies of all taxing districts, training and assisting county elected officials, developing an assessor's manual to facilitate uniformity of appraisals, and administering the circuit breaker program. Property taxes generated over \$1.9 billion of revenue to local government units in calendar 2018.

9 percent, or 40 positions, have been authorized in these capacities.

General fund appropriation of \$3,846,600 for this division in FY 2020.

Summary:

Positions authorized by JFAC for FY 2020	448.0
Total General Fund appropriation for FY 2020 is	\$38,092,200

Core Functions/Idaho Code

Core Functions/Idaho Code	FY 2019 Expenditures	Percent of Total	FY 2020 Appropriation	FY 2021 Request
1. General Fund	\$37,677,900	84.81%	\$38,092,200	\$38,567,800
<p>The General Fund consists of, "moneys received into the treasury and not specially appropriated to any other fund" (\$67-1205). The fund sources are: 1) individual income tax, 2) corporate income tax, 3) sales tax, 4) cigarette tax, 5) beer tax, 6) wine tax, 7) liquor surcharge, 8) kilowatt hour tax, 9) mine license tax, 10) Treasurer's interest on investments of certain idle state funds, 11) court fees and fines, 12) insurance premium tax, 13) sale of alcoholic beverage licenses, 14) unclaimed property, 15) articles of incorporation and uniform commercial code filing fees, 16) estate and transfer tax, and 17) other miscellaneous sources from various agency receipts.</p>				
2. Administration Services for Transportation	\$4,102,800	9.24%	\$4,651,100	\$4,885,600
<p>The State Tax Commission retains funds from gasoline tax and special fuels tax receipts equal to the cost of collecting, administering, and enforcing the fuels tax requirements. However, the amount cannot exceed the amount authorized to be expended by the legislature (gasoline: §63-2402 and §63-2405; special fuels: §63-2416 - §63-2417). Spending from any fuels related Federal Grants are also included here.</p>				
3. Multistate Tax Compact	\$2,368,800	5.33%	\$2,833,600	\$2,941,100
<p>Moneys collected as direct result of audits conducted by the Multistate Tax Commission (on behalf of the state of Idaho) shall be paid by the State Tax Commission into the Multistate Tax Compact Fund. The Multistate Tax Compact was formed to determine the tax liability of multistate taxpayers, promote uniformity or compatibility in tax systems, and facilitate taxpayer convenience and compliance in the filing of tax returns and avoid double taxation across states §63-3709).</p>				
4. Seminars and Publications Fund	\$185,100	0.42%	\$226,800	\$226,800
<p>Fees to attend agency-provided property tax classes and related education purposes, sales of tax regulations and printed material, fees for copies, supplies, bad check charges, postage reimbursement, sales of maps, etc. Sales are primarily to the public.</p>				
5. Administration and Accounting Fund	\$92,000	0.21%	\$211,900	\$214,000
<p>The State Tax Commission is directed to retain funds for the Commission's cost of collecting and administering the moneys of certain trust funds. For the following trust funds the annual amount is three thousand dollars (\$3,000) or twenty percent (20%, whichever is less (§63-3067A&B(d)):</p> <ol style="list-style-type: none"> 1. The Fish and Game Trust Fund (0051) 2. The Children's Trust Fund (0483) 3. Idaho Guard and Reserve Family Support Fund (0349) 4. American Red Cross (0630-02) 5. Special Olympics (0630-02) 6. Veterans Support Fund (0213) 7. Idaho Food Bank (0630-02) <p>On other taxes, the State Tax Commission is authorized to retain an amount of money equal to the cost of collecting and administering them. The amount retained cannot exceed the amount authorized to be expended by appropriation by the Legislature. Those taxes are:</p> <ol style="list-style-type: none"> 1. Idaho Travel and Convention Tax (0212) (§67-4718) 2. Boise Auditorium District (0630) (§67-4917C) 3. Petroleum Clean Water Trust Fund (0130) (§41-4909) 4. Local Option Sales Tax (0630) (§63-2605) 5. 2% fee on Prepaid Wireless Services (§31-4809) 				
Total All Funds	\$44,426,600	100.0%	\$46,015,600	\$46,835,500

Revenue and Expenditures

Revenue	FY 2016	FY 2017	FY 2018	FY 2019
General Fund (appropriation)	\$32,175,500	\$37,162,600	\$37,798,300	\$38,667,800
Budget Stabilization Fund				
Multistate Tax Compact (appropriation)	\$2,356,900	\$2,608,900	2,660,500	2,408,900
Administration & Accounting	\$174,600	\$175,100	224,400	168,000
Admin Transportation + Fed	\$4,140,700	\$4,472,800	4,510,100	4,500,400
Seminars & Publications	\$169,800	\$179,900	210,300	219,800
Total	\$39,017,500	\$44,599,300	\$45,381,200	\$45,964,900
Expenditures by fund	FY 2016	FY 2017	FY 2018	FY 2019
General Fund	\$32,065,800	\$35,066,100	\$35,821,400	\$37,677,900
Budget Stabilization Fund				
Multistate Tax Compact	\$2,084,200	\$2,409,100	2,432,200	2,368,800
Administration & Accounting	\$174,700	\$195,800	212,200	92,000
Admin Transportation + Fed	\$4,140,900	\$4,416,900	4,509,400	4,102,800
Seminars & Publications	\$156,200	\$163,600	181,600	185,100
Total	\$38,621,800	\$42,251,500	\$43,156,800	\$44,426,600
Expenditures by object	FY 2016	FY 2017	FY 2018	FY 2019
Personnel Costs	\$28,860,800	\$31,053,900	\$31,731,700	\$31,777,500
Operating Expenditures	\$9,015,000	\$10,490,500	\$10,739,200	\$11,237,900
Capital Outlay	\$746,000	\$707,100	\$685,900	\$1,411,200
Trustee/Benefit Payments	\$0	\$0	0	0
Total	\$38,621,800	\$42,251,500	\$43,156,800	\$44,426,600

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2016	FY 2017	FY 2018	FY 2019
Gross Receipts (millions)	\$4,075.24	\$4,352.27	\$4,732.80	\$4,670.36
% of Revenue Received Electronically	64.7%	66.3%	67.8%	69.3%
Income Tax Returns Filed Electronically	731,298	763,606	796,705	830,529
% of Electronically Filed Individual Income Tax returns	81.7%	82.3%	83.0%	84.0%
% of Electronically Filed Business Income Tax Returns	64.0%	67.1%	69.4%	73.1%
Transactions Processed	2,483,961	2,531,120	2,679,738	2,843,603
Sales Tax permits issued (new)	5,109	6,453	6,622	8,247
Withholding accounts issued (new)	6,451	7,815	8,731	9,604
Revenues from Audits (millions)	\$40.22	\$66.80	\$50.52	\$42.16
Revenues from Collections (millions)	\$117.75	\$112.91	\$126.88	\$138.69
Collection cases closed in year	98,994	104,563	108,446	110,133
Number of Audits performed	18,493	18,778	22,089	19,532
STC Cost Per Tax Dollar Received	0.95 cents	0.97 cents	0.91 cents	0.95 cents
% of current year refunds not processed within 60 day limit	1.0%	0.7%	3.2%	0.4%
Number of Fraud Refunds Stopped	724	314	151	72
Known Fraud Refunds Not Caught	8	0	1	0
% of confirmed fraudulent refund payments stopped by agency	99.3%	100.0%	99.3%	100.0%
Dollars of Fraud Refunds Stopped	\$1,054,934	\$524,742	\$172,461	\$49,516

Cases Managed and/or Key Services Provided	FY 2016	FY 2017	FY 2018	FY 2019
Dollars of Known Fraud Refunds Not Stopped	\$4,907	\$0	\$1,142	\$0
Walk-in customers during tax drive	15,229	17,006	13,967	14,006
Calls from taxpayers during tax drive	76,443	67,029	70,016	82,790
Call center queue time during tax drive	141 seconds	n/a	208 seconds	301 seconds
Refund status inquiries on website (revised)	359,718	380,229	437,962	408,809

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2016	FY 2017	FY 2018	FY 2019
FUELS – MOTOR FUEL DISTRIBUTOR				
Total Number of Licenses				179
Number of New Applicants Denied Licensure				
Number of Applicants Refused Renewal of a License				0
Number of Complaints Against Licensees				
Number of Final Disciplinary Actions Against Licensees				
FUELS – GASEOUS FUELS DISTRIBUTOR				
Total Number of Licenses				10
Number of New Applicants Denied Licensure				
Number of Applicants Refused Renewal of a License				
Number of Complaints Against Licensees				
Number of Final Disciplinary Actions Against Licensees				
FUELS –LIMITED DISTRIBUTOR				
Total Number of Licenses				8
Number of New Applicants Denied Licensure				
Number of Applicants Refused Renewal of a License				
Number of Complaints Against Licensees				
Number of Final Disciplinary Actions Against Licensees				

Red Tape Reduction Act

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019
Number of Chapters	12
Number of Words	287,777
Number of Restrictions	3,428

Part II – Performance Measures

Old Performance Measures						
Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Implement Methods of Providing Customer Service and Education to Enhance Voluntary Compliance with Idaho Tax Laws						
1. Actual number of 'Where's my refund?' calls to TPS	actual	11,553	7,900	7,294	2,878	-----
	target	New	Reduce by 10%	Reduce by 10%	Reduce by 10%	
2. Percent of Gross Collected Revenue not submitted voluntarily and on time	actual	3.88%	4.13%	3.75%	3.87%	-----
	target	Less than 5.0%	Less than 5.0%	Less than 5.0%	Less than 5.0%	
Administer Tax Law and Develop Rules and Policies that Promote Fairness, Consistency, Compliance, Security, and Public Confidence						
3. Percentage of Appeals cases resolved within 2 years of filing	actual	N/A	88%	87%	93%	-----
	target	New	90%	90%	90%	
Promote Efficiency						
4. Percent increase in transactions per Revenue Operations employee over base year FY2014	actual	5.2%	5.9%	12.1%	20.5%	-----
	target	3.0%	4.6%	6.1%	7.7%	

New Performance Measures						
Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Demonstrate Financial Stewardship						
1. Measure cost to collect \$1 of revenue.	actual	0.95 cents	0.97 cents	0.91 cents	0.95 cents	-----
	target	.95 cents	.94 cents	.93 cents	.92 cents	.91 cents
Drive Stakeholder Support						
2. Develop and measure elected officials' relationships ¹	actual				New	-----
	target		.	.	.	Annually by tax Year 2020
3. Develop and measure taxpayer relationships ¹	actual				New	-----
	target		.	.	.	Annually by tax Year 2020
4. Develop and measure professional relationships ¹	actual				New	-----
	target		.	.	.	Annually by tax Year 2020
Promote Efficiency						
5. Number of transactions per Revenue Operations employee	actual	31,050	31,248	33,083	35,545	-----
	target	30,400	30,860	31,320	31,790	32,270
Empower Great People						
6. Implement a "voice of the employee" survey	actual				New	-----
	target		.	.	.	90% response within 2 years
Secure Confidential Information						
7. Job specific security training	actual				New	-----
	target		.	.	.	2 new within 1 year

Performance Measure Explanatory Notes

Note 1: Performance measures 2, 3, and 4 are expanded for clarity

For More Information Contact

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Tax Commission, Idaho State
11321 W. Chinden Blvd, Bldg 2
PO Box 36
Boise, ID 83722
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E-mail: tom.harris@tax.idaho.gov

Dear David:

The Idaho State Tax Commission (ISTC) will operate with a 1% General Fund reduction in FY 2020 and a 2% General Fund reduction in FY 2021. Most of ISTC's funding is used for Personnel Costs. ISTC's current forecast for FY 20 salary savings will meet the \$371,100 reduction in General Fund.

As of today, the Commission would start FY 21 with a \$1,899,300 deficit in Personnel Costs considering the Governor's 2% Budget Reset. The average total compensation including benefits for all ISTC personnel is \$30.76. In order to meet the Personnel Cost appropriation, ISTC will have to reduce hours worked by 61,745 hours to meet the FY 21 base appropriation. This is equivalent to 29.69 FTE. This number includes group and tax drive positions. We have around 100 temporary group positions which are not part of the FTP cap. The impact from the ongoing budget reset in FY 21 equates to 8.24 FTE.

The Commission will work with ITS in order to reduce its IT costs and reduce travel (if needed) in order to meet its OE appropriation.

The Commission is aware that the laws governing budgetary transfers will be suspended through FY 2021.

Expenses are tracked meticulously, but if it appears that ISTC will not make meet its appropriation, it will consider voluntary furloughs first; then mandatory furloughs.

The Commission will utilize Dedicated Funds to the extent possible in order to reduce the General Fund footprint. It is in the process of reviewing how employees are set up in IPOPS and will reallocate personnel in FY 2020 to better reflect the latest budgetary changes.

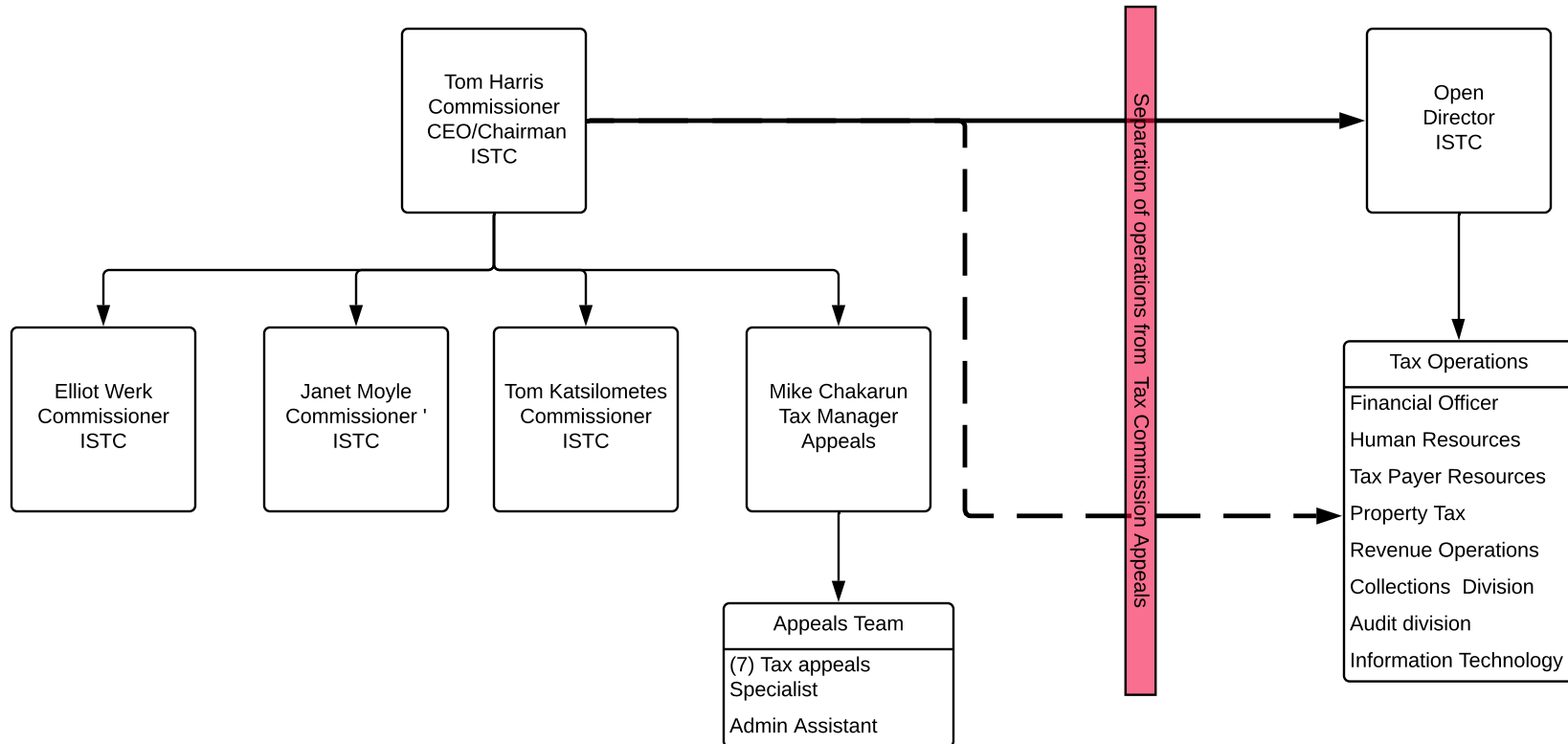
Budgetary adjustments will be made in the FY 2022 budget request to simplify the Commission's budgetary structure. Because funding is reduced, the Commission will have to reshape its organizational structure which will likely include the reclassification and pay changes with certain positions.

Sincerely,

Nick Landry
Financial Executive Officer
Idaho State Tax Commission

Navision				Reduction		SCO		
2020 540000B	1310	9999 000100	Original Budget BFY2019	1,946,500	4,177	10300000 TAAA		
2020 540000B	1410	000100	Original Budget BFY2019	605,500	6,055	10400000 TAAA	1010	4000 16,141
2020 540000B	1513	000100	Original Budget BFY2019	590,900	5,909	10530000 TAAA	2010	4000 78,768
2020 540000B	2110	000100	Income Tax Audit Bureau--Original Budget	2,727,400	27,274	20100000 TAAB	3010	4000 42,257
2020 540000B	2210	000100	Sales Tax Audit Bureau--Original Budget	2,022,600	20,226	20100000 TAAB	4010	4000 34,112
2020 540000B	2510	000100	Tax Discovery Bureau--Original Budget	2,635,200	26,352	20100000 TAAB	6010	4000 66,455
2020 540000B	2810	000100	Automation Support--Original Budget	331,100	3,311	20100000 TAAB		
2020 540000B	2910	000100	Administration Department--Original Budget	160,500	1,605	20100000 TAAB	1010	5000 114,529
2020 540000B	3110	000100	Original Budget BFY2019	4,225,700	42,257	30100000 TAAC	2010	5000 2,175
2020 540000B	4210	000100	Original Budget BFY2019	1,899,300	18,993	40100000 TAAD	3010	5000 11,994
2020 540000B	4310	000100	Original Budget BFY2019	1,511,900	15,119	40100000 TAAD	4010	5000 1,585
2020 540000B	6410	000100	Field Services Bureau--Original Budget	4,242,100	42,421	60100000 TACA	6010	5000 1,925
2020 540000B	6710	000100	Central Collections Bureau--Original Budget	2,403,400	24,034	60100000 TACA		
2020 550000B	1110	000100	Original Budget BFY2019	56,900	569	10100000 TAAA	1010	6000 1,159
2020 550000B	1111	000100	Original Budget BFY2019	42,900	429	10110000 TAAA		
2020 550000B	1111	000100	Internal Reallocation of Resources within Division	30,000	300	10110000 TAAA		371,100
2020 550000B	1210	000100	Original Budget BFY2019	24,200	242	10200000 TAAA		
2020 550000B	1410	000100	Original Budget BFY2019	17,800	178	10400000 TAAA		
2020 550000B	1513	000100	Original Budget BFY2019	25,000	250	10530000 TAAA		
2020 550000B	2110	000100	Income Tax Audit Bureau	83,700	837	20100000 TAAB		
2020 550000B	2210	000100	Sales Tax Audit Bureau	70,000	700	20100000 TAAB		
2020 550000B	2510	000100	Tax Discovery Bureau	58,800	588	20100000 TAAB		
2020 550000B	2810	000100	Automation Support--Original Budget	5,000	50	20100000 TAAB		
2020 550000B	3110	000100	Original Budget BFY2019	1,199,400	11,994	30100000 TAAC		
2020 550000B	4210	000100	Administration	33,700	337	40100000 TAAD		
2020 550000B	4211	000100	Property Appraisal Bureau	33,500	335	40100000 TAAD		
2020 550000B	4212	000100	Locally Assessed Property	57,700	577	40100000 TAAD		
2020 550000B	4213	000100	County Commissioner Training	10,000	100	40100000 TAAD		
2020 550000B	4214	000100	Tax Policy	23,600	236	40100000 TAAD		
2020 550000B	131001	6035 000100	Original Budget BFY2019	150,000	109,952	10300000 TAAA		
2020 550000B	131002	6100 000100	Original Budget BFY2019	62,500	200	10300000 TAAA		
2020 550000B	131003	6300 000100	Original Budget BFY2019	13,500	135	10300000 TAAA		
2020 550000B	131004	6400 000100	Original Budget BFY2019	30,000	300	10300000 TAAA		
2020 550000B	131041	6410 000100	Original Budget BFY2019	197,400	1,974	10300000 TAAA		
2020 550000B	641020	000100	Idaho Falls	33,500	335	60100000 TACA		
2020 550000B	641030	000100	Pocatello	36,500	365	60100000 TACA		
2020 550000B	641050	000100	Twin Falls	35,500	355	60100000 TACA		
2020 550000B	641060	000100	Lewiston	38,500	385	60100000 TACA		
2020 550000B	641070	000100	Coeur d' Alene	48,500	485	60100000 TACA		
2020 560000B	1310	9999 000100	Original Budget BFY2019	23,000	1,159	10300000 TAAA		
				371,100				

Separation of Tax Appeals from Operations



Duties of Tax Commissioners

- Appeal Hearings
- State Board of Equalization
- County Boards of Equalization oversight
- Hold Tax Commission Open Meetings
- Economic Estimates Commission
- Provide Tax Policy Input
- 501 settlement Meeting Oversight